

Statement of Deficiencies

* New 4105-E: Responsibilities of the Governing Body

Not Met

Findings/Corrections

4105.E.2. The governing body failed to approve the annual budget of anticipated income and expenditures necessary to provide the services described in its statement of purpose and the annual financial audit report.

* New 4107-A: Policies and Practices

Not Met

Findings/Corrections

4107.A.6.(a,d,i.) The agency failed to have a complete personnel file for one employee, R.G., which included the following:

a. the application for employment including record of previous employment

d. applicable professional credentials/qualifications

i. employee's starting date.

4107 A.12. This provider lacks documentation to demonstrate that the private provider, who is contracted for social services in lieu of hiring a permanent employee, J.D., is a licensed Board Certified Social Worker with a minimum of two years previous experience in child placement as documented by a licensed child placing agency.

* New 4109-H: Interstate Placements

Not Met

Findings/Corrections

4109.H.3. The agency failed to conduct or accept only a state approved home study completed in accordance with requirements of Section 4115 for the one interstate adoptive placement with which the agency was involved. This agency accepted a home study which lacked definitive documentation of the required three visits, including one office and two home consultations, and separate face to face interviews with each member of the adoptive household.

* New 4111-A: Child's Record

Not Met

Findings/Corrections

4111.A.1.(g.) The agency failed to maintain a case record for the one child currently in placement, which contained the following:

g. copies of legal documents verifying status of the child including birth certificate, court orders or dispositions.

* New 4115-C: Adoptive Home Study

Not Met

Findings/Corrections

4115.C.1. The agency failed to include in the homestudy process at least one office visit, two home consultations, and separate face to face interviews with each age appropriate member of the household. This agency accepted this case at placement, and failed to acquire complete home study information/documentation of the required visits.